

Information Session

Reporting under the Protocol to Eliminate Illicit Trade in Tobacco Products in 2023

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Outline

- Article 32 of the Protocol
- Reporting process
- The 2023 reporting cycle
- Questionnaire
- Changes for the 2023 cycle
- Resources on reporting



Article 32 of the Protocol

- Obligation to report to the Meeting of the Parties (MOP)
- Format and content determined by the MOP
- Subject to national legislation on confidentiality and privacy
- Support to the developing country Parties and economies in transition
- Coordination with the WHO FCTC reporting and avoid duplication



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Article 20 of the Protocol

- details of seizures of tobacco, tobacco products or manufacturing equipment
- import, export, transit, tax-paid and duty-free sales and quantity or value of production
- trends, concealment methods and modi operandi



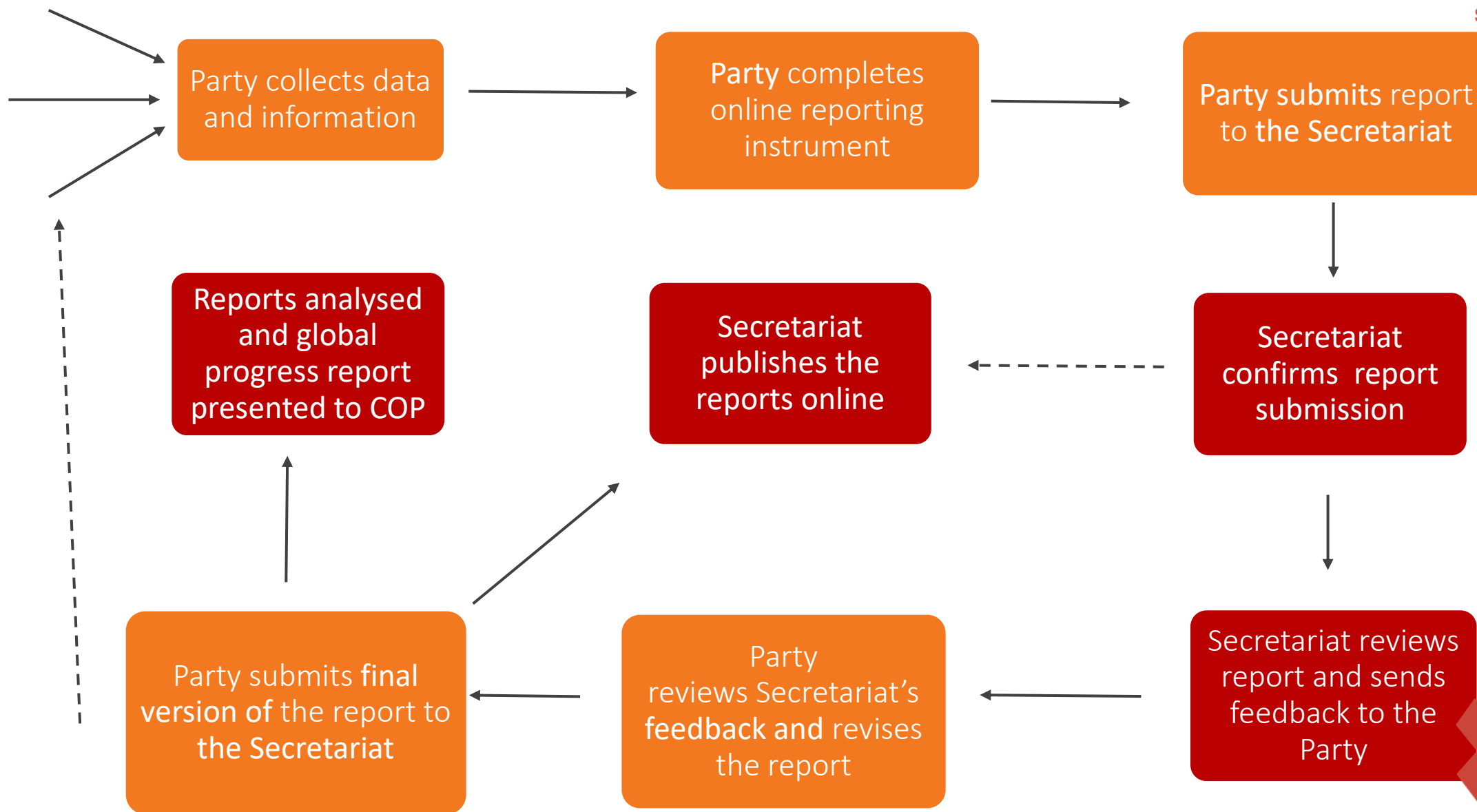
The reporting process



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PROTOCOL
TO ELIMINATE
ILLICIT TRADE IN
TOBACCO PRODUCTS

Item	Characteristics
Frequency of reporting	Every second year (2018, 2020/21, 2023...), in designated reporting periods
Submission deadline	By the end of the designated reporting period (not later than six months before the next regular MOP session)
Instrument	<ul style="list-style-type: none"> • Online – six UN languages • Pre-filled responses • Over 200 questions
Mandatory and voluntary questions	All questions are mandatory (except the questions that pop up depending on answers to a previous question)
Analysis of reports	Global progress reports - Last report published in 2021, next report due in 2023.



The 2023 reporting cycle

The questionnaire you will be using:

- Is available on an online platform
- Has over 200 questions
- Is available in UN languages
- Is pre-filled with previous responses(except in the questions related to progress, where we require updates)

For Parties that report for the first time, the questionnaire will not be pre-filled!



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Content of the questionnaire



- **Origin of the report** – Name of the Party, information on the FP
- Relevant **bilateral or multilateral agreements**: Article 2
- **General obligations**: Articles 5
 - Protection of personal data
- **Supply chain control**: Articles 5 to 13
 - Licence, due diligence, tracking and tracing, record-keeping, security, online sales, free zones, duty free sales.
- **Offences**: Articles 14 to 19
 - Unlawful conduct, liability, prosecutions and sanctions, seizure payments, disposal or destruction, investment.
- **International cooperation**: Articles 20 to 30
 - General and enforcement information sharing, assistance and cooperation, mutual administrative and legal assistance.
- **Priorities**, challenges, suggestions and comments



Changes for the 2023 cycle

- **Open-ended questions** on progress since last report will no longer be pre-filled
 - Parties are encouraged to update progress, if appropriate
- **"N/A" box** beside 'Yes' and 'No' answers
 - D1.1, 1.2, 1.5, 1.7, 1.8, 1.9, 1.12 and 1.13 and in few other places
- **D1.10** – frequency of payment of licence fees
 - Options provided on a drop-down menu
- **D5.2.1 (new)** – Details of sanctions to be provided
- **E5.0 (new)** – If confiscated tobacco products are destroyed in your jurisdiction
- **E5.1.1 (new)** – Use of environmentally friendly methods for destroying or disposing of the confiscated tobacco
- **F9.4.1 (new)** – If name and details of competent authority have been shared with the Convention Secretariat (Article 29.6)

Resources on reporting

- **Step-by-step instructions**

- <https://fctc.who.int/publications/m/item/step-by-step-instructions-reporting-under-the-protocol>

TIP: Follow the step-by-step instructions while completing the online questionnaire

- **Q and A on reporting** (prepared for the WHO FCTC, but also relevant for the Protocol)

- <https://fctc.who.int/newsroom/questions-and-answers/frequently-asked-questions-on-reporting-under-the-who-fctc>

WHO FCTC	Protocol	International cooperation	Coordination platforms	Newsroom	Secretariat
Overview	Governance	Reporting	Development assistance		
Assessed contributions	Meeting of the Parties	Parties' reporting timeline	Implementation workshops		
Parties	Observers	Reporting instrument			
	Working and expert groups	Global progress reports			
	Bureau of the Meeting of the Parties				

Where to find information on reporting under the Protocol



Home
Overview
Governance
Reporting
Development assistance

Reporting instrument of the Protocol

The reporting instrument of the Protocol is an online questionnaire covering various implementation aspects in accordance with Article 32 of the Protocol.

The questionnaire

This file contains the questions that Parties to the Protocol will need to respond to through the online reporting platform. This file is for information only. Parties to the Protocol will be requested to complete the online version of the questionnaire accessible through the link sent to them directly.

Core questionnaire

25 November 2022
Protocol questionnaire 2023

Step-by-step instructions

25 November 2022
Step-by-step instructions for reporting under the Protocol

Other questionnaires related to the Protocol

5 December 2019
Questions on tracking and tracing system

4 May 2019
Questions on free zones and international transit

<https://fctc.who.int/protocol/reporting>
mopreporting@who.int

