

WHO FCTC Reporting in 2023

Sara Hitchman, Technical Officer, WHO FCTC Secretariat
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FCTC

WHO FRAMEWORK CONVENTION
ON TOBACCO CONTROL

S E C R E T A R I A T

Summary

- Article 21 of the WHO FCTC
- Reporting process and reporting in the 2023 reporting cycle
- WHO FCTC core questionnaire (mandatory)
 - Changes for the 2023 cycle
- Additional questions (voluntary)
- Online reporting information

WHO FCTC Article 21 (Reporting and exchange of information)



Obligation to report periodically on implementation to the Conference of the Parties (COP)

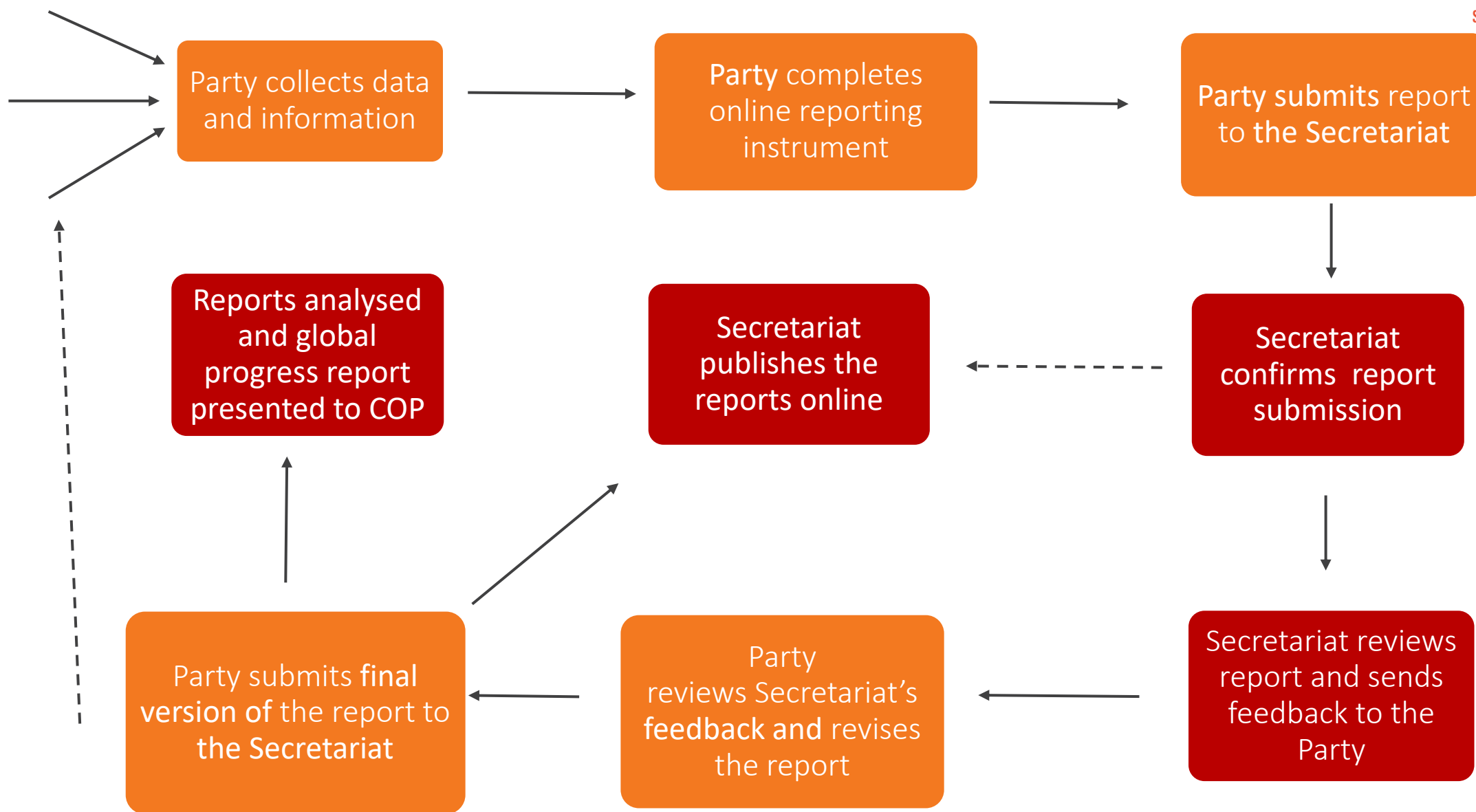


The frequency and format of reports determined by the COP



Assistance to Parties upon request

2023 Reporting process: 1 January 2023 to 31 March 2023



Reporting in the 2023 cycle

- The WHO FCTC online reporting instrument consists of two parts:
 - Core questionnaire (mandatory*)
 - Online, pre-filled with previous responses
 - NEW: Exception is the questions related to progress, updates on progress
 - *Voluntary questions related to the use of implementation guidelines
 - Additional questions (voluntary, but any information is welcome)
 - Online, pre-filled
 - Aimed at collecting information on the use of guidelines and on Parties' implementation of the recommendations therein



Core questionnaire summary

Item	Characteristics
Frequency of reporting	Every second year (2020/21, 2023...), in harmony with the FCTC reporting cycle
Submission deadline	By the end of the designated reporting period (not later than six months before the next regular MOP session)
Instrument	<ul style="list-style-type: none">• Online – six UN languages• Pre-filled responses• Over 300 questions plus 11 tables
Mandatory and voluntary questions	All questions are mandatory (except the open-ended questions on the use of guidelines)
Analysis of reports	Global progress reports - Last report published in 2021, next report due in 2023.

Content of the WHO FCTC core questionnaire

- Origin of the online report
- Tobacco consumption
- Health, social and economic indicators, such as:
 - Exposure to tobacco smoke
 - Tobacco-related costs
 - Licit supply of tobacco
 - Taxation of tobacco products
- Legislation, regulation and policies
 - Articles 5 to 22 (26) of the Convention
- International cooperation and assistance
- Priorities and comments

Key changes to the core questionnaire for 2023

- Open-ended questions on progress since last report will no longer be pre-filled
 - Parties are encouraged to update progress, if appropriate
- No longer multiple places to upload documents throughout the report
 - One place at end to upload documents at the end
 - In open-ended/free-text questions in each section please reference any uploaded documents
 - Please clearly label uploaded documents (including relevant question number if appropriate)

Key changes to the core questionnaire for 2023 (cont'd)

- **New B172:** Brief explanation of trends in use of novel/emerging tobacco and nicotine products
- **New E8:** Whether there is a costed national tobacco control plan or strategy, and follow-up questions for details, including document uploads
- **New E9:** Government's expenditure on tobacco control, for the latest year available, in country's currency
- **New E10:** implementation of measures that beyond requirements of the convention in line with Article 2.1 (e.g., endgame, smoke-free generation), and follow-up question for details
- **New E11:** this is the new upload section at the end of the reporting instrument

Additional questions

Item	Characteristics
Frequency of submission	Submission of information is voluntary; at any time, but preferably in the designated biennial reporting periods, with preference for submitting at the same time as the WHO FCTC core questionnaire
Reporting dates/deadlines linked to	Not specified by COP (see above)
Instrument	<ul style="list-style-type: none">• Online questionnaire• Over 275 questions• 21 Parties submitted to date in current cycle
Voluntary	All questions are voluntary
Analysis of content	Through the biennial global progress reports submitted to COP

Reporting information online

- Step-by-step instructions
 - <https://fctc.who.int/publications/m/item/step-by-step-instructions-for-the-completion-of-core-questionnaire-of-the-reporting-instrument>

TIP: Follow the step-by-step instructions while completing the online questionnaire

- Video of the step-by-step instructions
 - <https://fctc.who.int/who-fctc/reporting/reporting-instrument/video-step-by-step-instructions-for-the-completion-of-core-questionnaire-of-the-reporting-instrument>
- Q and A on reporting
 - <https://fctc.who.int/newsroom/questions-and-answers/frequently-asked-questions-on-reporting-under-the-who-fctc>

Reporting information online (cont'd)

- Indicator Compendium (relevant to Section B)
 - <https://fctc.who.int/who-fctc/reporting/indicator-compendium>
- Glossary of terms (definitions used in the Convention and the Guidelines)
 - <https://fctc.who.int/who-fctc/reporting/glossary>

Reporting information online (cont'd)



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Reporting instrument

In November 2010, at its fourth session, the COP decided to adopt a single reporting instrument for Parties' biennial reports that has been amended a few times afterwards.

The reporting instrument consists of a core questionnaire mandatory for all Parties and the "additional questions on the use of implementation guidelines adopted by the Conference of the Parties", which aims to facilitate voluntary submission of such information by the Parties.

Core questionnaire

Parties are requested to complete the core questionnaire online. The questionnaire can be accessed through a link sent by e-mail to the WHO FCTC technical focal point of the respective country. The Word and PDF versions of the core questionnaire are available below. They are for information only. The questionnaires are to be completed on the reporting platform.

Questions and answers on reporting

The questions contained in the online reporting instrument can be found in the file below. This version is for information only and should not be used for completion and submission.

18 November 2010
Core questionnaire

Additional questions

18 March 2016
Additional Questions on the Use of Implementation Guidelines by the Parties

Step-by-step instructions

The step-by-step instructions for the completion of this questionnaire is available below.

5 December 2019
Step-by-step instructions for the completion of core questionnaire of the reporting instrument



<https://www.who.int/fctc/reporting/>

copreporting@who.int