



PROTOCOL
TO ELIMINATE
ILLCIT TRADE IN
TOBACCO PRODUCTS

Meeting of the Parties to the Protocol to Eliminate Illicit Trade in Tobacco Products
Second session, Geneva, Switzerland, 15–18 November 2021

JOURNAL

No. 1 – Monday, 15 November 2021

This Journal does not constitute an official record of the Meeting of the Parties.

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Time	Event
10:00–13:00	Opening ceremony (opening session) and first Plenary meeting
14:00–17:00	First meetings of Committees A and B

Regional meetings

08:00–09:00	European Union Coordination Meeting (private)
08:30–09:30	Regional group for Africa
08:30–09:30	Regional group for the Eastern Mediterranean
08:30–09:30	Regional group for South-East Asia
08:30–09:30	Regional group for the Western Pacific
09:00–09:45	Regional group for Europe
13:00–14:00	European Union Coordination Meeting (private)
17:00–18:00	European Union Coordination Meeting (private)
18:00–20:00	Regional group for the Americas

Other meetings

17:00–18:00	Meeting of the Bureau of the Meeting of the Parties (closed)
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Registration and credentials

Online registration is required for the MOP2 session. Instructions for online registration will be available on the MOP2 dedicated webpage. Queries concerning the system can be addressed by email to: ftcgovernance@who.int.

Date and place

In the context of the restrictions imposed in response to the COVID-19 pandemic, the Bureau of the Meeting of the Parties (MOP) to the Protocol to Eliminate Illicit Trade in Tobacco Products approved arrangements for the Second Session of the MOP (MOP2) to be held virtually, using videoconferencing technology. MOP2 will consider an abridged version of the provisional agenda.

The first plenary meeting will open at 10:00 (CET) on Monday, 15 November 2021 and the session is expected to close by no later than 17:00 on Thursday, 18 November 2021.

Working schedule

Monday, 15 November 2021

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|-------------|--|
| 10:00–13:00 | Opening ceremony (opening session) and first Plenary meeting |
| 14:00–17:00 | Committee meetings |

Tuesday, 16 November 2021

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|-------------|-------------------------------|
| 10:00–13:00 | Plenary or committee meetings |
| 14:00–17:00 | Plenary or committee meetings |

Wednesday, 17 November 2021

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|-------------|-------------------------------|
| 10:00–13:00 | Plenary or committee meetings |
| 14:00–17:00 | Plenary or committee meetings |

Thursday, 18 November 2021

- | | |
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| 10:00–13:00 | Plenary or committee meetings |
| 14:00–17:00 | Plenary or committee meetings and closure of MOP2 |

Programme of work

The provisional agenda and the proposed organization of work for the session are contained in document [FCTC/MOP/2/1](#) and [FCTC/MOP/2/1 \(annotated\)](#). The programme and timetable of meetings will appear in the Journal of the Meeting, which will be issued on a daily basis, specifying the times of all meetings.

Subject to the decision of the Meeting, the following working schedule is tentatively envisaged on the first day of the session:

Opening of the session / First Plenary meeting		10:00
	Opening ceremony and high-level speeches	
Item 1	Opening of the session	
Item 1.3	Special procedures for the conduct of the Second Session of the Meeting of the Parties to the Protocol to Eliminate Illicit Trade in Tobacco Products <i>Document FCTC/MOP/2/3</i>	
Item 1.1	Adoption of the agenda and organization of work <i>Documents FCTC/MOP/2/1 and FCTC/MOP/2/1 (annotated)</i>	
Item 1.2	Credentials of participants <i>Document FCTC/MOP/2/2</i>	
Item 2	Applications for the status of observer to the Meeting of the Parties <i>Document FCTC/MOP/2/4</i>	
Item 3	Global progress in implementation of the Protocol to Eliminate Illicit Trade in Tobacco Products <i>Document FCTC/MOP/2/5</i>	
First meeting of Committee A		14:00
Item 4	Protocol instruments and technical matters	
Item 4.1	Tracking and tracing systems, including the global information-sharing focal point and unique identification markings for cigarette packets and packages (Article 8 of the Protocol): report by the working group <i>Document FCTC/MOP/2/6</i>	
Item 4.2	Assistance and cooperation: report by the working group <i>Document FCTC/MOP/2/7</i>	
First meeting of Committee B		14:00
Item 6	Budgetary and institutional matters	
Item 6.1	Scale and mechanism of assessed contributions and other resources <i>Document FCTC/MOP/2/9</i>	
Item 6.2	Performance and progress reports <i>Document FCTC/MOP/2/10/Rev.1</i>	
	(a) Performance report of the 2018–2019 Workplan and Budget	
	(b) Interim performance report for the 2020–2021 Workplan and Budget	

Meetings of the Bureau

The Bureau of the MOP will meet on Sunday, 14 November 2021 from 12:00–15:00 and will meet thereafter daily from Monday, 15 November to Thursday, 18 November 2021 from 17:00–18:00.

Informal regional meetings and the EU coordination meetings

The regional groups for the African Region, the Eastern Mediterranean Region, the South-East Asia Region and the Western Pacific Region will hold informal meetings:

- from Monday, 15 November until Thursday, 18 November 08:30–09:30

The European Region informal meetings will be held at the following times:

- from Monday, 15 November until Thursday, 18 November 09:00–09:45

The Region of the Americas informal meetings will be held at the following times:

- from Monday, 15 November until Thursday, 18 November 18:00–20:00

The European Union coordination meetings will be held at the following times:

- from Monday, 15 November until Thursday, 18 November 08:00–09:00, 13:00–14:00 and 17:00–18:00

MOP2 WHO FCTC App

The WHO Events App for the WHO FCTC MOP2 for [smart phones](#) and [computer](#) is now available. The App provides secure access to the official documents, basic documents and all the practical information that participants need for taking part in MOP2. For more information, check the [App Quick Start Guide](#), or contact fctcappsupport@who.int if you require any assistance regarding the app.

Social Media Accounts

Delegates are encouraged to raise awareness about MOP2 as well as the WHO FCTC including the importance of its implementation through social media. Official hashtags: #MOP2, #ProtocolFightsIllicitTobaccoTrade, #ProtocolFightsCrime are recommended to be used on Twitter, Facebook or other channels for this purpose. Consult the [MOP2 communications toolkit](#) to use ready-made messages, posters and videos for social media.

Contact information

- Plenary:** Secretary, Ms Guangyuan Liu
Assistant Secretary, Ms Carmen Willen
Assistant Secretary, Mr Dominique Nguyen
fctcgovernance@who.int
- Committee A:** Secretary, Mr Andrew Black
Assistant Secretary, Dr Patrick Musavuli
fctcComA@who.int
- Committee B:** Secretary, Dr Tibor Szilágyi
Assistant Secretary, Mr Martin Grande
fctcComB@who.int

Procedural issues

To raise a point of order, request a right of reply or make a procedural motion, a delegation member should send a message to +41 79 942 4378 by SMS text or by WhatsApp. This number is staffed during meeting times and may only be used for points of order, requests for rights of reply or other procedural motions and not for any other matter. Any messages will be promptly relayed to the presiding officer.

Announcements

Interventions

Parties and observers are invited to submit video statements which shall be broadcast in lieu of a live intervention, except the video statements under agenda item 3: Global Progress Report which will be posted on the MOP2 website without broadcasting. When submitting please specify, both in the subject line of the email and at the top of the attached statement, the name of the country/group, the meeting (for example, Plenary, Committee A or Committee B) and the number of the relevant agenda item (COUNTRY NAME_Committee A_Agenda Item X). Technical specificities and comprehensive guidelines for the pre-recorded video statements and how those shall be submitted are available on the [MOP2 webpage](#). Delegations wishing to make their intervention via video statement in lieu of a live intervention must request the floor by raising their hand within the platform. Please e-mail the text of your intervention to interpret@who.int

Distribution of documents

The documents for the session can be downloaded at: [MOP2 main documents](#). Restricted documents can be accessed at: MOP2 in session restricted documents. The password has been provided to delegates.

Virtual platform

MOP2 will be held virtually using an online meeting platform. Attendance will be enabled through secured access to a videoconference that will allow representatives to hear other participants and to address, as appropriate, the meeting remotely.

Following online registration, participants will receive a communication with personal links to connect to the virtual meetings of the plenary session and committees. The personal links must not be shared with anyone else. The message will also include information on test sessions and support.

The requirements for connecting to the virtual meetings include a personal computer with the latest version of the virtual meeting software and a good Internet connection. A high-quality headset with echo-cancelling microphones and a webcam are required in order to make interventions during the meetings. It is recommended to use a quiet, soundproof room for participation in the virtual meetings.

Test sessions will be available prior to the actual sessions of the MOP. The timing of test sessions will be included in the communication sent to participants following their registration. Participants are requested to conduct a test of their equipment and connections during one of the available test sessions prior to the beginning of the MOP. For the test session, it is important that you use the same equipment and location that will be used during the virtual meetings of MOP2.

In order to avoid sound interference, which can impede the work of the interpreters, all participants will be muted. When a participant is given the floor, he/she will receive a message notifying them that the host wants to unmute him/her. This needs to be accepted.

Please be aware that the chat function in Zoom will not be available during the MOP. Should you encounter any problems, please contact the IT Support team (details are provided below).

IT Support

If you face any issue during the test sessions or live meetings, please contact the support team by email at: gbs-it-support@who.int or phone +41 22 791 2111 (the call centre staff will help connect participants to the support team). During meetings, participants can also connect to live support on Zoom at: <https://who.zoom.us/j/98810265715> Meeting ID: 988 1026 5715 (Passcode: Test#2020)

List of Participants

A provisional list of participants will be available and posted on the WHO FCTC website at the opening of the session. This list will be issued on the basis of valid credentials received by the Convention Secretariat up to 12:00 on Sunday, 14 November 2021. A revised list will be issued at a later date.

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