

Meeting of the Parties to the Protocol to Eliminate Illicit Trade in Tobacco Products
First session, Geneva, Switzerland, 8–10 October 2018

JOURNAL

N° 1 – Monday 8 October 2018

This Journal does not constitute an official record of the Meeting of the Parties.

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Regional meetings

08:00–09:30	Regional group for South-East Asia	Room E110, SS1
08:00–09:30	Regional group for Africa	Salle A, first floor
08:00–09:30	Regional group for the Americas	Salle B, third floor
08:00–09:30	Regional group for the Eastern Mediterranean	Salle D, seventh floor
13:00–15:00	European Union Coordination Meeting	Salle C, fifth floor
18:00–19:00	European Union Coordination Meeting	Salle C, fifth floor

Other meetings

13:30–14:00	Press conference	Library meeting room, SS1
18:15–18:45	Meeting of the Bureau of the Meeting of the Parties (closed)	India Room, SS2

Registration and credentials

Delegations whose credentials have not been submitted to the Convention Secretariat before the opening of the session, either through the online registration system or as originals, should register and deposit the original credentials at the registration desk. Please note that only those individuals whose names appear on a valid credential will be issued with a badge. Access to the conference venue and to the meeting rooms will be restricted to persons wearing badges. For security and identification purposes, all participants are requested to wear their meeting badges at all times, whether attending meetings or social functions.

Participants will be able to collect their badges at **WHO HQ** as follows:

– Monday, 8 October 2018 to Wednesday, 10 October from 08:00–18:00

Date and place

The first session of the Meeting of the Parties (MOP1) to the Protocol to Eliminate Illicit Trade in Tobacco Products (Protocol) will be held at the World Health Organization Headquarters (WHO HQ), Avenue Appia 20, 1202 Geneva, Switzerland.

The first plenary meeting will provisionally open at 15:00 on Monday, 8 October 2018, in the Executive Board Room at WHO HQ. The session is expected to close at 18:00 on Wednesday, 10 October 2018.

Working schedule

Monday, 8 October 2018

10:00–13:00	Restricted session (end time tentative)
15:00–18:00	Opening ceremony (opening session) and first plenary meeting (tentative)

Tuesday, 9 October 2018

10:00–13:00	Plenary or committee meetings
15:00–18:00	Plenary or committee meetings

Wednesday, 10 October 2018

10:00–13:00	Plenary or committee meetings
15:00–18:00	Plenary or committee meetings and closure of MOP1

Programme of work

The provisional agenda and the proposed organization of work for the session are contained in documents FCTC/MOP/1/3 and FCTC/MOP/1/3/annotated. The programme and timetable of meetings will appear in the Journal of the Meeting, which will be issued on a daily basis, specifying the conference rooms and times of all meetings.

Subject to the decision of the Meeting, the following working schedule is tentatively envisaged on the first day of the session:

Restricted session		10:00 – Executive Board Room
Item 1	Organizational matters	
Item 1.1	Rules of Procedure and Financial Rules <i>Document FCTC/MOP/1/1</i>	
Item 1.2	Election of officers of the Meeting of the Parties <i>Document FCTC/MOP/1/2</i>	
Item 1.3	Adoption of the agenda and organization of work <i>Documents FCTC/MOP/1/3 and FCTC/MOP/1/3(annotated)</i>	
Item 1.4	Credentials of participants <i>Document FCTC/MOP/1/4</i>	
Item 1.5	Attendance of observers to the First session of the Meeting of the Parties <i>Document FCTC/MOP/1/5</i>	
Opening of the session / First plenary meeting		15:00 – Executive Board Room and overflow room Salle A
Item 2	Opening of the session	
Item 2.1	Opening remarks – General debate	
Item 2.2	Keynote address by the Head of the Convention Secretariat <i>Document FCTC/MOP/1/DIV/2</i>	
Item 2.3	Invited speaker <i>Document FCTC/MOP/1/DIV/3</i>	

Meetings of the Bureau

After its election on the morning of the first day, the Bureau of the MOP will meet at 18:15 every day in the India room of the WHO Headquarters, located on SS2 next to the Executive Board room.

Side events

The following is the provisional list of side events that will take place from 13:30 to 14:30 on Tuesday, 9 October and Wednesday, 10 October and will be open to participants. The exact time and location and any further details will be indicated in the daily journal.

The topics of the side events will include:

Tuesday, 9 October 13:30–14:30

- Entry into force of the Protocol to Eliminate Illicit Trade in Tobacco Products: another key milestone

Wednesday, 10 October 13:30–14:30

- Experiences in the implementation of tracking and tracing systems

MOP1 WHO FCTC App

The **MOP1 App** for smartphones is available at the Google Play and App Store. It gives quick access to the official documents, basic documents and all the practical information that participants need for taking part in MOP1.

Social Media Accounts

Delegates are encouraged to raise awareness about MOP1 as well as the Protocol including the importance of its ratification and implementation through social media. Official hashtag: #MOP1 is recommended to be used on Twitter, Facebook or other channels for this purpose.

Announcements

Interventions

Please provide the text of any interventions to the messengers who will come to your seat once you have spoken, or e-mail the text of your intervention, where appropriate, to fctcrecords@who.int.

Statements

Delegations wishing to speak in the general debate are invited to notify the Convention Secretariat as soon as possible by email with the subject line “Party’s request to general debate statement” to mopfctc@who.int or by telephone to +41792493521. Interventions by delegates will be monitored by a “traffic light”. Individual statements are limited to three minutes (330 words) and statements on behalf of a WHO region to five minutes (550 words).

Interpretation

Interpretation is provided in the official languages (Arabic, Chinese, English, French, Russian and Spanish) to help delegates follow the discussions. To ensure statements are interpreted as clearly as possible, delegates are requested to send a copy of statements they plan to make to interpret@who.int or to give a paper copy to the conference officers in the room at least 30 minutes in advance.

Distribution of documents

The documents for the session can be downloaded [here](#).

In an attempt to reduce printing costs and the carbon footprint of the session, we kindly request delegates to bring with them documents previously printed as print copies will not be available at the session. However, in session negotiation documents will be available at the documentation desk of the Convention Secretariat. The Convention Secretariat regrets that it cannot dispatch documents home on behalf of participants at the conclusion of the session.

Payment of per diem (for countries who have not received per diem by bank transaction)

Delegates entitled to payment of a per diem in connection with their participation in MOP1 (one delegate from each least developed country) and whose travel has been arranged by the Convention Secretariat, should contact the per diem desk, which will be open on Monday morning, 8 October.

Room booking

There is limited space for bilateral or private meetings; however, upon request, rooms can be designated by the Convention Secretariat for specific appointments. Requests should be sent to mopfctc@who.int at least 24 hours prior to the meeting.

List of participants

A provisional list of participants will be available and posted on the WHO FCTC website at the opening of the session. This list will be issued on the basis of valid credentials received by the Convention Secretariat up to Monday, 8 October, 12:00. A revised list will be issued later.

In the event of any official change in the details and composition of a delegation, the Convention Secretariat asks that it be notified in writing during the session using the official form available at the registration desk, which can be returned to the registration desk or sent by email to protocolfctc@who.int or mopfctc@who.int. The form should be signed by the chief delegate.

On-site facilities

Information desk: Located on SS2 in Front of the Executive Board Room of the WHO Headquarters. The desk will provide information on a range of matters of interest to participants, and will direct them to other services such as travel, mail, medical services, communications etc.

Emergency and useful numbers in Geneva

- Police: 117
- Ambulance service: 144
- Fire: 118
- Medical facilities: Staff Health and Welfare Services, situated on SS2, +41 22 791 3040

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